

# *Welcome to the Beau Chene Homeowners Association*

As one of the most recognized names on the Northshore, Beau Chene stands as an established, community-minded homeowners association in St Tammany Parish. With over 39 years of history, Beau Chene strives to maintain a level of commitment that exceeds the expectations of those living in the community. We are constantly working on innovative ideas to better serve the community and deliver high quality service to each residence.

The homeowners association is a corporation that files annually with the Federal and State governments. We are governed, as a corporation, by an eleven member Board of Directors and are self-managed. By listening to each other, and through combining our various expertise, we have created the recipe for a strong, focused and trusted group of individuals with the goal of serving the community. We hope that your becoming a resident in Beau Chene is rewarding and that you will also seek to become involved in the many ongoing community based efforts and might possibly seek to serve on the Board or on one of our various Committees.

By enhancing the reputation of Beau Chene and empowering our management team, we are able to create value for all of our homeowners. We are continually seeking to harness the efforts of the Board and Management to achieve our mission.

***"To preserve Beau Chene as the premier community on the Northshore by protecting, maintaining, managing, and enhancing the assets of the association and advancing the interests of the homeowners."***

This mission requires us to develop new and better ways to operate our systems which create sustainable value for our association and as well we wish to advance the social and wellness needs of our residents. We are very proud of what we've achieved so far, but there is always more to be done. One of the ways we can help you as a new resident is through our website where you can obtain all of the information you need to know about the Beau Chene Homeowners Association and St. Tammany Parish. You can visit us at [www.bchoa.org](http://www.bchoa.org)

The management team at Beau Chene Homeowners Association is proud to serve you and the needs of your family and hope that your experience living, working, and playing in Beau Chene brings you and yours fulfillment.

Truly,

*Cristina Donovan,*

*Chief Administrative Officer*

# BEAU CHÊNE HOMEOWNERS ASSOCIATION, INC.

105 Beau Chene Blvd., Suite 100

Mandeville, LA 70471

Phone 985-231-6285

Fax 985-231-6286

Website: [www.bchoa.org](http://www.bchoa.org)

## HOMEOWNERS REGISTRATION FORM

Welcome to the Beau Chene Community, which includes Marina Beau Chene. The Beau Chene Homeowners Association, Inc. (BCHOA) provides certain services to its property owners. In order to provide these services, the Association charges dues as listed below. The payments are due on the 1<sup>st</sup> of each month and will incur a late fee if received after the 15<sup>th</sup> of each month. You may also choose to use the Direct Draft Form (ACH) and have the dues automatically taken from your account. Credit cards are not accepted.

**\$165.00 per month for a developed lot - House or Condo**

**\$53.24 per month for an undeveloped lot**

**Please complete the following form and return to our Main Office A.S.A.P.**

Please Print:

Act of Sale (AOS) Date \_\_\_\_\_ Current Date \_\_\_\_\_

Lot or Condo No. \_\_\_\_\_

Beau Chene Address: \_\_\_\_\_

NAME (As it appears on the property Deed) \_\_\_\_\_

SPOUSE'S NAME \_\_\_\_\_

Billing/Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**\*Please list all homeowners contact numbers individually below:**

Name: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

Closing Attorney/Title Co.: \_\_\_\_\_

Seller's Name: \_\_\_\_\_

**BCHOA Dues Pro Rated at Act of Sale:** Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

A payment booklet with your BCHOA acct# on each coupon is to be used when making your dues payments.

**We do NOT send out monthly statements.** Please note that your name and account number are on each coupon along with the date that each payment is due. Please notify our office promptly if there are address or name corrections to be made on your account. The coupon booklet has a mailing label for the return of your payment. If you choose to prepay on your account, please send coupons for each month for which you are paying. You may also use the **Direct Draft Form** to have the dues automatically taken from your account.

As a courtesy to new homeowners we are inviting them to get introduced to the neighborhood by listing their name and address in "**Our Beautiful Oak**" (a Beau Chene Homeowner/residents only magazine). Please let us know if you give us permission to post your name/address in the magazine in our new "Welcome to the neighborhood" section: **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

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105 Beau Chene Blvd., Suite 100 Mandeville, LA 70471

Phone 985-231-6285

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Website: [www.bchoa.org](http://www.bchoa.org)**VEHICLE DECAL FORM****Homeowner's Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_Beau Chene **Property Owner:** Yes or No Homeowner's Member Number: \_\_\_\_\_Beau Chene **Property Address (If Yes):** \_\_\_\_\_Mailing Address (If **No** or **Different** from Above): \_\_\_\_\_**Resident Phone** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Office: \_\_\_\_\_

Email Address: \_\_\_\_\_

Request by Email: HOA Security Alerts \_\_\_\_\_ HOA General Notice's \_\_\_\_\_

Act of Sale Date of your property (**New Homeowners ONLY**): \_\_\_\_\_**Club Member's Name:** \_\_\_\_\_Beau Chene **Club Member:** Yes or No Club #: \_\_\_\_\_ Email: \_\_\_\_\_**List information for each vehicle receiving a window decal:**

First four (4) decals are no charge; for each additional decal over four (4) there will be a fee of \$10.00 per decal. Please mail a check payable to Beau Chene Homeowners Association for each additional decal over four (4) to: BCHOA at 105 Beau Chene Blvd., Suite 100, Mandeville, La. 70471.

	<u>Driver's License #</u>	<u>Vehicle Make</u>	<u>Model</u>	<u>Year</u>	<u>Color</u>	<u>License Plate #</u>
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____

**List Vehicle(s) being removed from Account:**

1. \_\_\_\_\_ 2. \_\_\_\_\_

As the holder of a Beau Chene Homeowners Association Inc. vehicle decal you are required to keep BCHOA informed of any and all changes in residential or club member status. Should you move from the community or cancel your club membership the vehicle decal is to be removed from every windshield. By signing this agreement, you have accepted responsibility for all vehicles listed and associated with this property address and/or club membership.

**Signature of Person completing the Application:** \_\_\_\_\_**For office use only:**

Date Issued: \_\_\_\_\_

Approved by: \_\_\_\_\_

Reason for pass: \_\_\_\_\_

**For Any Vehicle **SOLD** or  
when a **TRANSFER** of **TITLE** takes place;  
**DECAL REMOVAL IS REQUIRED!!****

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## **BCHOA DIRECT DRAFT**

### For Homeowner and Lot Monthly Dues

I authorize Beau Chene Homeowners Association, Inc. to initiate withdrawals from my account at the financial institution named below for payment of dues. This authorization will remain valid until either I, or my financial institution revokes it.

I can suspend payment of this draft by giving written notice to Beau Chene Homeowners Association, Inc. at any time prior to 4:00 p.m. three business days before the first day of each month (the date my payment is scheduled for deduction from my account.)

I understand that the Direct Payment program is an alternative method of payment only and does not otherwise affect my rights or the rights of Beau Chene Homeowners Association, Inc. or my financial institution with respect for each other. I further understand that Beau Chene Homeowners Association, Inc. and my financial institution reserve the right to terminate the Direct Payment plan and/or my participation in it. If I wish to cancel my participation in the Direct Payment plan, I may do so by notifying Beau Chene Homeowners Association, Inc. in writing.

**Please attach to this form a Voided Check on the Account you would like debited.**

Today's Date: \_\_\_\_\_

Change type: Start\_\_\_\_ Stop\_\_\_\_ Other\_\_\_\_\_

Start date of change: \_\_\_\_\_

Reason for change: \_\_\_\_\_

Property Address: \_\_\_\_\_

B.C.H.O.A Account Number: \_\_\_\_\_

Account Name (Print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Joint Account Signature: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Amount of Monthly Payment: \$ \_\_\_\_\_

## **BEAU CHENE HOMEOWNERS ASSOCIATION, INC.**

PLEASE VISIT OUR WEBSITE FOR INFORMATION ABOUT THESE AND OTHER SERVICES IN THE AREA  
**WWW.BCHOA.ORG**

### **BEAU CHENE HOMEOWNERS OFFICE**

Admin office, Accounting, Maintenance

Phone 985-231-6285

Fax 985-231-6286

### **BCHOA ENTRANCES:**

MAIN GUARD GATE	985-845-7560
EAST GUARD GATE	985-845-8495
MARINA GUARD GATE	985-845-7022
HURRICANE HOT LINE-Information on Beau Chene Conditions	1-314-667-3081

### **BEAU CHENE COUNTRY CLUB**

MAIN NUMBER	985-845-3571
GOLF PRO SHOP	985-845-3572
TENNIS & FITNESS CENTER	985-845-3504
CABANA & POOL	985-845-3579

<b>MARINA BEAU CHENE HARBOR OFFICE</b>	985-845-3454
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## **FOR EMERGENCIES DIAL: 911**

### **OTHER SERVICES:**

FIRE DEPARTMENT (NON-EMERGENCY)	(4 <sup>th</sup> District)	985-845-9516
ST. TAMMANY PARISH SHERIFF'S OFFICE (NON-EMERGENCY)		985-898-2338 or 985-892-4141
LOUISIANA STATE POLICE	(Troop "L")	985-893-6250
LOUISIANA ONE CALL (for underground line locations)		1-800-272-3020
CLECO – Electric Company		1-800-622-6537
ATMOS - Gas Company		1-800-547-4321
NORTHSHORE DISPOSAL - Garbage		985-845-1380
AT&T		1-888-757-6500
CHARTER COMMUNICATIONS		1-888-821-4559
ST. TAMMANY PARISH ANIMAL CONTROL		985-809-0183
ST. TAMMANY PARISH MOSQUITO CONTROL		985-893-0818

# **BEAU CHENE HOMEOWNERS ASSOCIATION, INC. (BCHOA)**

## **MEMBERSHIP AND PAYMENT OF DUES**

The following information is provided to acquaint you with the services, privileges and restrictions of our community. Please contact us should you desire additional information or have questions.

The BCHOA provides services and operates as detailed below. All property owners, including condominium owners, are required to be BCHOA members; required membership in the various condominium associations is separate from the BCHOA. The country club, golf courses, swimming pool, tennis facilities, and golf course ponds and lakes are owned and operated by The Earnest Corporation. Membership in the club is separate and apart from BCHOA membership.

No property owner is exempt from BCHOA membership. **Dues are \$165.00 / month for dwellings and \$53.24/ month for lots.** Dues are monthly. Coupon booklets and automatic bank drafts are provided for use when making your dues payments. **Payments are due the 1st of the month; those received after the 15th will be assessed a \$12 late charge on dwellings and \$4 on lots. There is a \$15.00 fee for all NSF checks.** Unless BCHOA is notified that dues were prorated at the act of sale, the accounting department bills new owners for the prorated portion. If the seller has paid for the entire month in advance, he/she will be refunded the pro rated credit. Accounts are never to be opened in a tenant's name and BCHOA does not serve as an intermediary between owner and tenant. **Questions regarding your account should be directed to the BCHOA's accounting department at (985) 231-6285.**

## **SERVICES PROVIDED**

The BCHOA has authority to levy dues against members. The Board of Directors, based upon an expense budget, sets these annually. Expenses include, but are not limited to:

- |   |  |
|---|--|
| 1. Maintenance of streets and drainage  | 5. Roadside and entrance maintenance             |
| 2. Garbage / trash collection           | 6. Environment control for Beau Chene Residences |
| 3. Operation of sewer and water systems | 7. Mailbox and sign construction                 |
| 4. Security guard service               |  |

## **GARBAGE / TRASH COLLECTION**

Collection is provided by Northshore Disposal Service (N.D.S.) – Keys Family, owner at (985) 845-1380.

**Pick-up Days – Monday & Thursday** for garbage / trash and non-yard trash **Wednesday & Saturday** for yard trash only.

**Pick-up Time** - Before 8:00 A.M. on *collection days* **(Please do not place on the street prior to collection days.)**

**Specifications** - Boxes, rubbish, grass; leaves and limbs must be bagged, boxed or tied in bundles. Bundles must be no larger than 4' x 2' x 2'.

**Builder's trash or vacant lot clearing trash** - This is the responsibility of the builder or lot owner and will not be picked up by N.D.S.

**Large Items** - Refrigerators, freezers, etc., should be handled by the residents themselves, a private service or by contacting N.D.S. at 845-1380 to make special arrangements.

## **PETS**

Article VIII, Section (1): The Restrictive Covenants governing all property in Beau Chene prohibits animals, except for the non-commercial, domestic keeping of dogs, cats or caged birds, and only if such animals are not a source of annoyance or nuisance to the neighborhood or other members. **All Beau Chene households are limited to 2 adult dogs and 2 adult cats at a maximum. The Board of Directors of the Association has the right to order any member whose pet is a nuisance to remove such pet from the property after a hearing with due notice before the Board.**



**PLEASE NOTE THERE ARE BOTH STATE AND PARISH LEASH LAWS. PETS ARE TO BE REGISTERED, LICENSED, AND INOCULATED BY THE PARISH SPCA AS REQUIRED BY LAW.**

If there are problems with your pet, you may receive a phone call or letter from the Association, to be followed by further action by the Board or its attorney, and/or the parish, should the problem persist. The Association will try to assist you in resolving any problems that may arise with your neighbor's animals.

**RECREATIONAL VEHICLES, BOATS, MACHINERY, ETC.**

Article VIII, Section 1(d): No junk vehicles, trailers, campers, camp trucks, house trailers, boats, machinery or other equipment, except for that which is reasonable, customary, and usual in connection with the use of any dwelling, shall be kept at a dwelling or lot. Further, except for true emergencies, no repair or extraordinary maintenance of automobiles or other vehicles shall occur at a dwelling. These restrictions do not apply to vehicles, trailers, boats ...kept within an enclosed room or garage.

**CONSTRUCTION APPROVAL AND SIGNS**

Article VI: This article creates an Environmental Control Committee (ECC). Plans for houses, additions, decks, fences, pools, garages, cabanas, patios, sprinkler systems, greenhouses, accessory buildings, etc. are to be submitted to and approved in writing by the ECC as to safety, harmony of external design, color, and location in conformity with the design concept for Beau Chene by the Board of Directors.

Signs allowed include 1 (one) real estate sign no greater than 8 (eight) sq. ft. in size, but one additional sign is allowed on the golf course side of the golf course lots and on the other street of corner lots; for houses under construction, 1 (one) contractor's sign no greater than 16 (sixteen) sq. ft. in size, and also those subcontractor signs required by parish law; and security (alarm) company signs no greater than 72 (seventy-two) sq. in. in size.

Please note these regulations and abide by them so that we will enjoy a more attractive and livable community.

**Questions regarding the restrictions should be directed to the Manager of the Association.** A complete set of the restrictive covenants and/or the ECC Guidelines is available in the administrative office, mailed to you upon request or accessed in the information tab on our website [www.bchoa.org](http://www.bchoa.org).

**SECURITY**

Beau Chene is a restricted entry community with 3 entrances and some 17 miles of private streets. There are guardhouses at the entrances, with security cameras at the 3 entrances. The Main Gate on Beau Chene Blvd. off La. Hwy. 22 and the East Gate on Fontainebleau Drive off the Hwy. 190 Service Road are manned 24 hours a day. The Marina Gate on Marina Blvd. off La. Hwy. 22 is open from 6 AM to 10 PM A security patrol operates 24 hours a day. St. Tammany Parish Deputies are paid to patrol on Friday and Saturday nights.

Entry can be by vehicle decal, 24-Hour Pass, Daylight Pass or personal ID scanned by the security guard on duty.

All Beau Chene property owners and Beau Chene Country Club (BCCC) members that are not property owners are authorized to receive a vehicle decal for each vehicle they own. Residents that do not own property, but instead rent, will have access to a 24-Hour Pass. Extended family members of property owners that do not reside in Beau Chene will also have access to the 24-Hour Pass. The 24-Hour Pass renews every 6 months-Jan. 31<sup>st</sup> and July 31<sup>st</sup>.

The Daylight Pass can be issued to workers, housekeepers and other service people who enter the sub-division on a frequent basis. The Daylight Pass is renewed every four (4) months – Jan. 31<sup>st</sup>, May 31<sup>st</sup> and September 30<sup>th</sup> each year.

Entry procedure other than by decal or pass requires one to stop and submit an ID to be scanned by the guard. In addition, entry at night (7:30 PM to 6:00 AM) other than by decal or pass requires clearance by phone, written permission, or registration on a resident's record (up to 10 names). While every effort is made to enforce procedures, please note there is no absolute guarantee a given individual will not gain entry to Beau Chene.

## **BOARD OF DIRECTORS / PHONE NUMBERS / CALENDAR**

There is an annual, general membership Association meeting each Spring. At this time, directors are elected to fill the positions of those with expiring terms. A meeting notice, the previous year's minutes, and copies of the annual audited financial statement are mailed to all members in advance of the meeting.

The eleven-member Board, meets bi-monthly and/or as necessary for special needs.

### **HOMEOWNERS OFFICE**

105 Beau Chene Blvd., Suite 100  
Mandeville, LA 70471-1787  
PHONE: (985) 231-6285  
HOURS: 8:00 A.M. - 5:00 P.M.  
Office Closed 12:00-1:00 P.M.

MAIN GATE.....845-7560  
EAST GATE .....845-8495  
MARINA GATE .....845-7022

### **OTHER IMPORTANT NUMBERS:**

EMERGENCIES: .....911  
FIRE DEPT. (NON-EMERGENCY).....624-3153  
S/T SHERIFF'S OFF. (NON-EMERGENCY)...892-4141

LA STATE POLICE (NON-EMERGENCY)..... 893-6250  
CLECO .....1-800-622-6537  
AT&T .....1-888-757-6500  
CHARTER.....1-888-821-4559  
ATMOS GAS COMPANY.....1-800-547-4321

**HURRICANE EMERGENCY NUMBER** - Information Hotline for Beau Chene Homeowners Association: **1-314-667-3081** or visit the website at: **[www.bchoa.org](http://www.bchoa.org)**

### **BOARD OF DIRECTORS**

Paul Angelle - President  
Douglas Tate – V.P.  
Jay Capouch – Treasurer  
Jay Whealdon – Secretary  
Buddy Coate  
David Pesses  
Lance Rase  
Deshea Richardson  
Rowland Stalter  
John Trapen  
Chuck Turner

### **2017 BOARD MEETINGS**

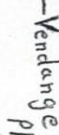
January 27<sup>th</sup>  
March 17<sup>th</sup>  
May 12<sup>th</sup>  
Annual Meeting May 17<sup>th</sup>  
June 9<sup>th</sup>  
September 22<sup>nd</sup>  
November 17<sup>th</sup>

### **ADMINISTRATION**

Cristina Donovan - CAO  
Bill Maier - Manager  
David Vinson - Development Engineer



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Map Drawn by Drafting Etc., Inc.

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